

WILLOWS UNIFIED SCHOOL DISTRICT
Office of the Superintendent

Date: 10/26/11

Request For Placement on Board Agenda:

AGENDA TOPIC: E-Rate Application 2012-13

**PRESENTER: Betty Skala, Director of Business Services
& Roberto Herniman, GCOE Director of Technology**

Background Information:

The federal E-rate program is overseen by the Federal Communications Commission (FCC) and is administered by the Schools and Libraries Division (SLD) of the Universal Service Administrative Company (USAC).

The process for applying for funding includes going out to bid via Form 470 (September-December 2011), select proposals (September-December 2011), file the E-rate application via Form 486 (January 2012) and upon funding approval from the E-rate program, file for our intention to use the funds (July 2012-June 2013).

Our district is in the process of posting our Form 470 (go out to bid), which includes posting a request for proposal, conduct job walk through and answer vendor questions for various fundable projects proposed by our district.

The project we are proposing to submit is to provide cabling and switches for Murdock Elementary, Willows Elementary, Willows High School and Willows Community High School.

Recommendations:

Authorize Dr. Geivett or his designee to submit the necessary documents to start the E-rate process to acquire funding for cabling and switches for each of the sites at Willows Unified and authorization to apply for funding on behalf of the Governing Board.